

Approved
Sky Bryce Association, Inc. (SBA)
Board of Directors' (BOD) Meeting
Friday – September 27, 2019
Association Meeting Room – 7200Supinlick Ridge Road

The meeting of the BOD of SBA was called to order at 9:05 AM. by President Malcolm Wilfong at the Association's meeting room located at 7200 Supinlick Ridge Road, Basye, Virginia. Present were President Malcolm Wilfong, Treasurer Linda Nelson and Board Members Pat Werner and Tom Wright. Also present was Bonnie Henry, SBA Business Manager/Assistant Secretary. Absent were Board member Jeff Manning, Vice President Gary McDermott and Secretary Lynne Nouvel. Tom Wright was appointed acting Secretary prior to the meeting.

Approval of the Meeting Agenda: Moved by Linda Nelson and seconded to approve the Agenda. Motion passed.

Approval of the August 23, 2019 Meeting Minutes: Moved by Pat Werner and seconded to approve the Minutes. Motion passed.

President's Report: Malcolm Wilfong referred to the Agenda under Unfinished Business

Treasurer's Report: Linda Nelson - Directors were provided a copy the SBA Statement of Financial Position as of July 31, 2019.

Business Manager's Report: Bonnie Henry reported that 11 packages for homes/lots were prepared since last meeting. Ten were for homes and one was for a lot. The Sky Bryce Beacon and the ballots for the election of three Directors were mailed to SBA members on September 27, 2019. The deadline for returning ballots is October 30, 2019. Election tellers will be appointed at the October SBA meeting. The Auditor will present a draft of the 2018/19 audit at the October SBA meeting and a final copy at the annual meeting on November 9.

Comments from Non-Board members on Non-Agenda Items: None.

Committee Reports

Architectural and Environmental Committee Report: Malcolm distributed the past month's activity and reviewed it with the Board. Approved were a driveway replacement, two tree removals, two painting or siding, two fences, two sheds and one addition. Pending are a shed and fence combination and a fence.

Budget and Personnel Report: Linda Nelson: Part-time patrol and administrative vacancies were advertised and no suitable candidates were identified. Perspective employees are reluctant to drive to the Basye area. An expanded outreach is required.

Legal Report: Pat Werner reported nothing out of the ordinary.

Long Range Plan and Publication Liaison: No report. The *Sky Bryce Beacon* was edited, printed and distributed.

Patrol Report: The monthly patrol report was distributed to Board members. Twenty-six incidents/encounters occurred during the reporting period. VDOT has closed the stream crossing at the intersection of State Route 720, Crooked Run Road and Fairway Drive. The Resort will be contacted to place barriers to prevent entrance from the Fairway Drive side.

Road Services Report: Tom Wright distributed report. The third of three roadside lawn mowing's was completed prior to Labor Day. Twelve miles of roads have been tarred and chipped this calendar year. Budgeted funds for road paving materials have been expended. Additional funding will be revisited in the Spring.

Maintenance Garage-delivery of the tile for shower and installation is scheduled to be completed by October 5. Plumbing should be completed in ten days. Water has been tied in. Sewer tie will be next. When this is completed, final County inspection can be requested. Negotiating a package price for truck lift, tire changer and wheel balancer.

Cold patch bay and storage area around garage have been concreted.

Machine Shed-footers are in and anchor rods installed. After perimeter headers are installed, truss measurements can be taken.

Stoney Creek Sanitary District: No report, issues or concerns. The Director of Shenandoah County Public Services will attend the SBA annual meeting.

Unfinished Business

Covenant Violation on Whisperwood: Owner contacted for update on planting of trees to replace trees cut down in violation of Covenant 6.11. The owner plans to plant trees in the Spring of 2020.

Contract with Bryce Resort to provide patrol services. Tom Wright moved that Bryce Resort be informed in writing that the SBA will terminate its contract to provide patrol services for the Resort as of midnight December 31, 2019. This decision is based on written legal advice from the SBA attorney. Motion seconded and passed.

Real estate signs on roads within the Sky Bryce Subdivision. SBA Rule #10 only applies to the roads owned by Bryce Resort and maintained by the SBA. The SBA has no authority on the Commonwealth roads that intersect the Subdivision such as Resort Drive, Orkney Grade, Supinlick Ridge or Crooked Run.

New Business

Road Services Equipment Needs. Tom Wright moved to purchase a used skid loader not to exceed \$40,000. This purchase provides additional equipment for ditch maintenance, road grading, backup snow plowing, cold patch and stone loading. Motion seconded and passed.

Next Board Meeting: The next Board meeting will be held on Friday, October 25, 2019 at 9 AM in the SBA Administrative Office.

Adjournment: Moved by Pat Werner and seconded to adjourn the meeting. Motion passed and the meeting was adjourned at 10:15 AM.

Respectfully submitted by: Thomas Wright, Acting Secretary to the SBA Board of Directors