

Approved
Board of Directors' Meeting
Sky Bryce Association, Inc. (SBA)
November 22, 2019

The meeting of the Board of Directors of SBA was called to order at 9:05 a.m. by President Tom Wright at the Association's meeting room located at 7200 Supinlick Ridge Road, Basye, Virginia. Present were President Wright, Vice President John Tauber, Treasurer Linda Nelson, Board members John Barnes, Jeff Manning and Lynne Nouvel. Secretary Deborah Goddard was absent. Present was Bonnie Henry, SBA Business Manager/Assistant Secretary.

Review for approval the Rules and Procedures for Board of Directors' meetings: Motion made by John Tauber and seconded by Jeff Manning to approve the updated Rules and Procedures for Board of Directors' meetings. Unanimously.

Approval of the Agenda for the November 22, 2019 meeting: Motion made by John Tauber and seconded by Linda Nelson to approve the agenda as submitted with written additions. Unanimously approved.

Review of the SBA governing documents: A discussion was held. Motion made by John Tauber and seconded by John Barnes that the Board of Directors will enforce the SBA's governing documents. Unanimously approved.

Approval of SBA Committee Assignments: President Tom Wright presented the proposed committee assignments for 2019-2020. A discussion was held. Motion made by John Tauber and seconded by Linda Nelson to accept and approve the President's proposed committee assignments for 2019-2020. Unanimously approved. Approved committee assignments for 2019-2020 to be made a part of the record; see Appendix A. The approved committee assignments will be posted on the SBA website.

Approval of minutes of Board of Directors' meeting held on October 25, 2019: Motion made by John Tauber and seconded by John Barnes to approve as presented the draft minutes of the Board of Directors' meeting held on October 25, 2019. Unanimously approved.

Approval of minutes of Special Board of Directors' meeting held on November 9, 2019: Motion made by John Tauber and seconded by John Barnes to approve the minutes of the Special Board of Directors' meeting held on November 9, 2019. Unanimously approved.

President's Report: President Tom Wright requested the Board of Directors work together even if their views are totally different.

A light discussion was held on the email received from Kevin Brennan regarding incorporation of the "Bryce Community". Also, discussed was having more interaction with Shenandoah County officials; example Supervisor Dick Neese and Sheriff Tim Carter. The Business Manager was asked to see if these elected officials would be willing to attend one of SBA Board of Directors' meetings.

Treasurer's Report: No report from Treasurer Linda Nelson. The financial statement as of October 31, 2019 was emailed to all Board members on November 21, 2019.

The Treasurer suggested that we invite our accountant, Jason Tate, to a Board meeting to better educate the Board on understanding the monthly financial statement. Board agreed.

Business Managers Report: Business Manager Bonnie Henry reported that six (6) property owners' association disclosure packets have been prepared since last meeting and five (5) more are pending. She provided a reminder that the SBA Business Office will be closed November 28 & 29 for the Thanksgiving holiday.

Comments from Non-Board Members on Non-Agenda Items: None.

Committee Reports:

Patrol Committee Report: Patrol Committee Chairman John Barnes briefly reviewed the patrol report for October 24, 2019 to November 20, 2019; routine.

Roads Committee Report: The Roads Crew is performing routine winter operations by removing brush, trimming trees and cutting down dead trees along the roadways. In addition, ditches are being cleaned out. The maintenance garage has been completed and approved by Shenandoah County. The road crew will start to move tools and equipment into the completed building. A lift, tire changer and tire balancer will be ordered. Construction of the machine shed is coming along and will be completed in the near future.

Unfinished Business: None.

New Business:

Review items, if any, discussed at the annual meeting of members on 11/90/19: A discussion was held on comments from a Section 10 homeowner regarding approval of a ten (10) foot wooden privacy fence, the recent tar and chipping of roads in Section 10 & 7A are not holding up and suggested ways to meet the candidates running for the Board of SBA.

Comments from Non-Board Members on Agenda Items: None.

Next Board Meeting: The next Board meetings will be held on Friday, January 3 & 24, 2020, 9 AM in the SBA meeting room.

Adjournment: Motion made by John Tauber and second by Jeff Manning to adjourn the regular monthly meeting of the SBA Board of Directors at 10:00 AM. Unanimously approved.

Respectfully submitted by:

Bonnie Henry, Assistant Secretary
Board of Directors
Sky Bryce Association, Inc.