

Approved Minutes
Board of Directors' Meeting
Sky Bryce Association, Inc. (SBA)
June 22, 2018

The meeting of the Board of Directors of SBA was called to order at 8:40 a.m. by President Malcolm Wilfong at the Association's meeting room located at 7200 Supinlick Ridge Road, Basye, Virginia. Present were President Wilfong, Vice President John Tauber, Secretary Pat Werner, Board members John Lavelle and Gary McDermott. Treasurer Linda Nelson joined the meeting later. Board member Lynne Nouvel was absent. Also, present was Bonnie Henry SBA Business Manager/Assistant Secretary.

The SBA Business Manager introduced Tiffany Ward, the new part time office help. She will be catching up on filing and helping with getting out the FY 18-19 annual billing.

Road Services' Chair John Tauber discussed the tour taken by Board members before the start of the Board meeting of the road maintenance area and location for the new proposed maintenance building.

At 9:00 a.m., Treasurer Linda Nelson joined the meeting.

Approval of minutes of Board of Directors' meetings held on April 27, 2018 and May 25, 2018: Motion made by John Tauber and seconded to approve the minutes of the Board of Directors' meeting held on April 27, 2018 as submitted and the minutes of the Board of Directors' meeting held on May 25, 2018 as amended. Unanimously approved.

Approval of Agenda: Motion made by John Tauber and seconded to approve the agenda, as submitted. Unanimously approved.

President's Report: President Wilfong reported on the FY 18-19 insurance review meetings held with our agents. It was reported that due to lack of claims, SBA's liability, auto and workers compensation yearly insurance rates have decreased 4% from last year's. SBA's employees' health insurance increased by 3.75%.

Treasurer's Report: Treasurer Linda Nelson presented the financial report as of May 31, 2018, all is in line.

Business Manager's Report: Business Manager Bonnie Henry reported that nine (9) Property Owners' Association Disclosure Packets have been prepared since the last Board meeting; four (4) pending.

Business Manager continues to address covenant violations.

Comments from Non-Board Members on Non-Agenda Items: None.

Committee Reports:

Architectural & Environmental: Chair Tauber briefly reviewed the committee's activities for the past month. A discussion was held on the need for a yield sign at the intersection of Anderson Road and Greenview Drive. A yield sign will be purchased and installed by Road Services. It was noted that Bryce Resort has placed a sign at Dawn Drive off Route 263 stating no access to the lake. The lake access sign is at Arnold Road.

Budget & Personnel: No report.

Legal: No report.

Long Range Planning and Publications & Liaison: In the absence of the Chairperson, the SBA Business Manager informed all committee chairs to have their articles for the October 2018 issue of the Sky Bryce Beacon ready by August 1, 2018.

Patrol: Chair McDermott reviewed the Patrol Report for May 24, 2018 thru June 20, 2018; routine.

At this time, SBA Patrol Chief Bryan McDaniel joined the meeting. Chief McDaniel gave an informative presentation regarding the proposed surveillance system for the SBA complex. There will be five (5) cameras connected to Patrol's computer and the Patrol Chief's cell phone. Recorded data would be stored for about 21 days at 12 hours per day per camera. It was noted that maybe SBA could receive an insurance discount for having a surveillance system. A discussion was held. John Lavelle stated he needed more information on the proposed system regarding storage of recorded video and possible discount (2% or 5%) from our insurance company for having a surveillance camera system before he could vote on purchasing the system. The Board requested Chief McDonald to provide the additional information requested by email. After receipt of the requested information on the proposed surveillance system, an email vote will be taken by the Board regarding purchase of system.

Stoney Creek Sanitary District (SCSD): No report. It was noted that SCSD Director Rodney McClain will be retiring in November, 2018.

Unfinished Business:

Debt collection/management plan: To be addressed at the August Board of Directors, meeting by John Lavelle and Lynne Nouvel.

New Business:

Appointment of 2018 Nominations Committee: President Wilfong recommended that members of the 2018 Nominations Committee should be Kenny Klinge, Beth Hart and John Tauber. Motion made by Pat Werner and seconded to approve the President's recommendation for the 2018 Nominations Committee. Unanimously approved. It was noted that four (4) proposed candidates are required.

Consideration on approval/funding for new proposed road maintenance building: Road Services Chair John Tauber discussed in detail the \$ 77,737.44 cost for constructing the new proposed maintenance building. He also discussed the estimated savings from the Roads Services' crew doing general equipment maintenance on site. A discussion was held. Motion made by John Tauber and seconded that SBA proceed to build the proposed maintenance garage. Unanimously approved.

Comments from Non-Board Members on Agenda Items: None.

Next Regular Monthly Board of Directors Meeting: The Board agreed that there would be no Board of Directors' meeting held in July, 2018; vacation time. The next regular monthly meeting of the SBA Board of Directors will be held on Friday, August 24, 2018 at 9:00 a.m. Meeting will be held at the Association's meeting room located at 7200 Supinlick Ridge Road, Basye, Virginia.

Secretary's Note: Reports, if any, noted above can be reviewed in the SBA Business Office during regular business hours.

Adjournment: Motion made by Gary McDermott and seconded to adjourn the regular meeting of the SBA Board of Directors at 10:30 p.m. Unanimously approved.

Submitted by,

Bonnie Henry, Assistant Secretary
Board of Directors
Sky Bryce Association, Inc.